



## WELCOME TO YEAR 4

Tuesday 5<sup>th</sup> September 2023

Dear parents/ carers of pupils in Year 4

We hope you have all had a fantastic summer break doing all the things that make you happy! Members of Team 4 have re-charged their batteries and are looking forward to a successful autumn term. To make the September transition easier, please find below information that we believe will be helpful.

### Team 4



Mrs Lewis  
Y4 lead



Mrs Carey  
Lewis teacher



Mrs Farrar – Williams  
Dahl teacher



Tom Hodgkins  
Rowling teacher



Mrs Martin  
Teaching assistant



Mrs Bird  
Teaching assistant



Mrs Bowditch  
Teaching assistant



Mrs Rose  
Teaching assistant

### Start of school day

Our day begins promptly at 8:40am; this is when the learning begins. To ensure pupils have put away their belongings in their locker and are ready to learn by this time, we open our gates at 8:30am. The playground is supervised by teachers and leaders from 8:30am and we insist that pupils do not arrive earlier than this as we cannot safeguard them until then. To maintain good punctuality, we suggest that the children arrive on our premises for 8:35am.

### Uniform

We have high expectations around uniform. All pupils must be in full school uniform every day. If your child is missing their tie or has incorrect uniform, staff members will talk to them about this and will expect it to be rectified by the next school day. If you have any problems sourcing the correct uniform items, please share this with your child's class teacher so that we can try to support you and your child with this.

### PE

Although each year group has allocated PE days, these can change without notice so we ask that PE kits are brought to school every Monday morning please. Teachers will instruct the children to return them home at the end of each week for a wash and will remind them to bring their kit to school after the weekend.

### Hydration

Good hydration is essential for a healthy body and mind. All pupils should have a refillable water bottle in school every day please.

### Snacks

Children are invited to bring a healthy snack to school to eat during their morning break. Fruit and veg snacks are always the best choice but the following link will give other healthy snack ideas.

<https://www.nhs.uk/healthier-families/food-facts/healthier-snacks/> Crisps, chocolate, biscuits, sweets and pastries are not permitted. As a general rule of thumb, the snack should be around 100 calories.

### **Ordering lunch from Kingswood Catering**

If you wish to order your child's lunch from our caterers, Kingswood Catering, please make sure you have placed the order online with Kingswood by the Wednesday of the week before you are wanting your child to have it. E.g. lunches for w.b. 11<sup>th</sup> September must be ordered by Wednesday 6<sup>th</sup> September.

### **The curriculum**

We are keen to involve you in your child's curriculum journey and will send out information each term about what your child will be learning. Keep an eye on ParentMail as that is the channel that we will use to share this with you. The first update will be shared next week. Furthermore, our Twitter account will give you glimpses into day-to-day life at SEJ.

### **Home time arrangements**

Unless you inform us otherwise, teachers will use the home time arrangements we have on file from the end of last academic year for Y4-Y6. Y3 teachers will use the information that parents/ carers provided on the admission forms. If you wish to update your child's home time arrangements, including giving permission for pupils to leave site alone, please inform your child's class teacher.

### **Home learning**

The only home learning task that is compulsory for all pupils is learning the spellings that will be set each week. More details will follow. If pupils do not complete this task at home, teachers will provide time for them to do this at lunch time so that they are prepared and succeed. We also *strongly encourage* pupils to regularly read and practise their times tables on TT Rock Stars at home.

### **Communication from us**

We aim to be a paperless school whenever possible which means we will predominantly send out our communications to you through ParentMail. Please do check your account regularly for messages and letters. Our Twitter account is also often used to remind our community of information sent out via ParentMail such as scheduled mufti days.

### **Changing your contact details**

It is vital that we have the most up to date contact information for your child and their important people. Please call the school admin office on 01933 314611 (or collect a blue 'change of details' slip from the foyer) if you need to update your address, contact numbers, email address or emergency contacts.

### **Reporting pupil absence**

To uphold strong safeguarding practice, we must know why pupils are absent from school. Please ensure that you always inform us of any absence and the reason for it by either calling the school office or sending a message via ParentMail. We ask that absence is reported by 9:30am please; we will contact you if you have not reported your child's absence by this time.

### **Contacting class teachers**

Should you have any comments, questions or concerns, your child's class teacher is your first point of contact. The easiest time for a quick chat is straight after school as they see the children out. If this is not suitable, you can call the school office to arrange a call or meeting with the teacher. Alternatively, you are able to make contact via email using the addresses below. If the class teacher cannot address the matter, it can be escalated to the year leader then deputy head teacher and then the head teacher.

<b>Class</b>	<b>Class teacher</b>	<b>Email address</b>
Lewis	Mrs Carey	<a href="mailto:lcarey@southend-jun.northants.sch.uk">lcarey@southend-jun.northants.sch.uk</a>
Rowling	Mr Hodgkins	<a href="mailto:thodgkins@southend-jun.northants.sch.uk">thodgkins@southend-jun.northants.sch.uk</a>
Dahl	Mrs Farrar-Williams	<a href="mailto:dfarrar-williams@southend-jun.northants.sch.uk">dfarrar-williams@southend-jun.northants.sch.uk</a>

Hopefully, the above information is of use and will support our partnership to ensure the best outcomes for your child.

Kind regards

Mrs Lewis



**Inspiring the learning journey!**