

Friday 29th November 2024

Dear parent/ carer

The safety and welfare of our pupils and staff are our highest priority at South End Junior School. As a result, we have been instructed to practise safety drills to help our pupils and staff know what to do in an emergency. We will therefore be practising a 'Full Lockdown' on Tuesday 3rd December. I will be talking to the children about this in assembly on Monday.

It is already normal practice for children to rehearse evacuating the building should the fire alarm sound. In addition, we have introduced lockdown drills for both a partial and full lockdown. We acknowledge these procedures could be very unsettling for some pupils and therefore we will always inform parents/ carers and pupils of when these will take place in advance.

During a full lockdown, children will be asked to sit away from windows and under tables. All lights will also be turned off and pupils will be asked to remain silent. We will do our best to reassure the children and keep them calm.

We must stress that this type of event is extremely unlikely; however, it is important that pupils and staff practise the emergency drills throughout the year and are aware of the protocols in place.

Kind regards,



G Kaur
Head teacher



Inspiring the learning journey!